

RESOLUTION NO. 2024-029

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CHULA VISTA MODIFYING THE APPENDIX TO THE LOCAL
CONFLICT OF INTEREST CODE TO AMEND THE LIST OF
DESIGNATED FILERS, AND ASSOCIATED DISCLOSURE
CATEGORIES

WHEREAS, the Political Reform Act (California Government Code sections 87100 through 91014), requires certain officials and candidates to file Statements of Economic Interests (Form 700) and requires local government agencies to adopt and promulgate conflict of interest codes; and

WHEREAS, the City Council adopted Ordinance No. 2807, adopting by reference the standardized conflict of interest code contained in Title 2 of the California Code of Regulations, section 18730, and any amendments thereto that are adopted by the Fair Political Practices Commission; and

WHEREAS, the ordinance requires that the City Council set forth by resolution the officials and designated employees who are required to file statements of economic interests and the disclosure categories under which each such official and designated employee shall file; and

WHEREAS, the Political Reform Act requires every local agency to review its Conflict of Interest Code periodically to determine if amendments are necessary; and

WHEREAS, the City Attorney and the City Clerk have reviewed the Code and its appendix, consulted with Department Directors, and determined that amendments to the appendix of the Code are necessary; and

WHEREAS, the City Council desires that all City employees who are required to file Form 700 under the City's Conflict of Interest Code be designated as Local Agency Officials, as defined in Government Code §53234(c)(2), thereby requiring them to participate in the ethics training mandated by AB 1234; and

WHEREAS, the list of officials, candidates, and designated employees ("designated filers") of the City of Chula Vista who are required to file periodic statements of economic interests and the disclosure categories under which each such official, candidate, or designated employee is required to file, was presented to the City Council and is attached hereto as Exhibit 1 and made a part of this resolution.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Chula Vista, that it hereby modifies the appendix to the local Conflict of Interest Code to amend the list of designated filers and associated disclosure categories, in the form presented and as reflected in Exhibit 1 to this resolution, with such minor modifications as may be required or approved by the City Attorney, a copy of which shall be kept on file in the Office of the City Clerk.

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Presented by

Approved as to form by

DocuSigned by:
Kerry K. Bigelow
9805BE9D2D684B0...
For
Kerry K. Bigelow, MMC
City Clerk

DocuSigned by:
Jill D. S. Maland
EFB949DC9B5747E...
Jill D.S. Maland
Lounsbery Ferguson Altona & Peak
Acting City Attorney

PASSED, APPROVED, and ADOPTED by the City Council of the City of Chula Vista, California, this 13th day of February 2024 by the following vote:

AYES: Councilmembers: Cardenas, Chavez, Gonzalez, Preciado, and McCann

NAYS: Councilmembers: None

ABSENT: Councilmembers: None

DocuSigned by:
John McCann
7804EC23B90B473...
John McCann, Mayor

ATTEST:

DocuSigned by:
Kerry K. Bigelow
9805BE9D2D684B0...
For
Kerry K. Bigelow, MMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)
CITY OF CHULA VISTA)

I, Kerry K. Bigelow, City Clerk of Chula Vista, California, do hereby certify that the foregoing Resolution No. 2024-029 was duly passed, approved, and adopted by the City Council at a regular meeting of the Chula Vista City Council held on the 13th day of February 2024.

Executed this 13th day of February 2024.

DocuSigned by:
Kerry K. Bigelow
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For
Kerry K. Bigelow, MMC, City Clerk

**OFFICIALS REQUIRED TO FILE PURSUANT TO
GOVERNMENT CODE §§ 87200, et seq.**

The following officials shall file periodic statements disclosing certain economic interests (commonly referred to as “700 Forms”) with the Fair Political Practices Commission, as required by California Government Code §§87200 – 87210:

- Mayor
- City Councilmember
- City Manager
- City Attorney
- Director of Finance/City Treasurer
- Planning Commission Member
- Candidate for Elective Office

In addition, each official falling within any of the above-listed categories, except “Candidates for Elective Office,” is required to comply with the ethics training requirements of California Government Code §§53234, et seq.

**DESIGNATED EMPLOYEES REQUIRED TO FILE UNDER THE CITY OF CHULA
VISTA CONFLICT OF INTEREST CODE**

Each City employee whose position title is listed below shall file a 700 Form under the designated disclosure category (as set forth in Chula Vista Municipal Code §2.02.030) and is required to comply with the ethics training requirements of California Government Code §§53234, et seq.

Where “Full Disclosure” is indicated, it implies that the disclosure categories are 1, 2, 5, and 7.

<u>Position Title.....</u>	<u>Disclosure Category</u>
Administrative Services Manager.....	1, 2, 5
Animal Care Facility Manager.....	1, 3, 6,7
Assistant Chief of Police.....	Full Disclosure
<i>Assistant City Attorney Series</i>	
Senior Assistant City Attorney	Full Disclosure
Assistant City Attorney.....	Full Disclosure
Assistant City Manager.....	Full Disclosure
Assistant Director of Development Services	1, 2, 6, 7
Assistant Director of Engineering.....	1, 2, 5
Assistant Director of Finance.....	Full Disclosure

Assistant Director of Human Resources	1, 3, 5
Assistant Director of Public Works	1, 2, 5
Assistant Director of Recreation.....	1, 2, 6, 7
Associate Surveyor	3, 4
Benefits Manager	5
Budget & Analysis Manager.....	Full Disclosure
Building Inspection Manager.....	3
<i>Building Inspector Series</i>	
Senior Building Inspector	3, 4
Building Inspector (all levels).....	3
Building Official	1, 2
Building Official/Code Enforcement Manager.....	1, 2
Building Project Manager	3, 4, 5
Building Services Manager.....	1, 2, 5
Building Services Supervisor.....	6
Chief of Police	Full Disclosure
Chief of Staff.....	Full Disclosure
Chief Sustainability Officer	1, 2, 6, 7
City Attorney Investigator	Full Disclosure
City Clerk.....	1, 2, 6
City Librarian.....	2, 6, 7
<i>Civil Engineer Series</i>	
Principal Civil Engineer.....	3, 4, 5
Senior Civil Engineer.....	3, 4, 5
Associate Civil Engineer.....	3
<i>Code Enforcement Series</i>	
Code Enforcement Manager	3, 4
Senior Code Enforcement Officer	3, 4
Code Enforcement Officer (all levels).....	3
Collections Supervisor	3, 5
Communication/Special Events Coordinator.....	5, 7
Communications Manager	3, 5

Community Engagement Specialist.....5, 6

Constituent Services Manager Full Disclosure

Construction & Repair Supervisor.....6

Council Assistant Series

 Senior Council Assistant..... Full Disclosure

 Council Assistant Full Disclosure

Deputy City Attorney (all levels)..... Full Disclosure

Deputy City Manager..... Full Disclosure

Deputy Director, City Clerk Services1, 2, 6

Deputy Director of Animal Services.....1, 3, 6, 7

Deputy Director of Development Services1, 2, 6, 7

Deputy Fire Chief 1, 2, 6

Development Automation Specialist3, 4, 5

Development Project Manager1, 2, 6, 7

Development Services Counter Manager3, 4

Director of Animal Services1, 3, 6, 7

Director of Development Services.....1, 2, 6, 7

Director of Economic Development.....1, 2, 6, 7

Director of Engineering/City Engineer.....1, 2, 6, 7

Director of Housing & Homeless Services..... Full Disclosure

Director of Human Resources/Risk Management1, 3, 5

Director of Information Technology Services6

Director of Library Services Full Disclosure

Director of Public Works1, 2, 5

Director of Recreation Services Full Disclosure

Economic Development Specialist Series

 Principal Economic Development Specialist.....1, 2, 7

 Senior Economic Development Specialist.....1, 2, 7

Economic Development Manager.....1, 2, 6, 7

Emergency Services Manager.....5

Engineer Series

 Associate Engineer.....3, 4

Assistant Engineer	3, 4
Fire Inventory Specialist	6
Environmental Services Manager	3, 6, 7
Environmental Sustainability Manager.....	3, 6, 7
Facilities Financing Manager.....	1, 2, 6, 7
Facilities Manager.....	5
Finance Manager (including with CPA).....	Full Disclosure
Fire Battalion Chief (all designations).....	6
Fire Captain (C only; including hourly; excluding when assigned to the academy).....	6
Fire Chief	1, 2, 6
Fire Division Chief	1, 2, 6
<i>Fire Inspector/Investigator Series</i>	
Senior Fire Inspector/Investigator.....	3, 4
Fire Inspector/Investigator (all levels)	3, 4
Fire Prevention Engineer/Investigator	3, 4
Fire Prevention Aide	3
Fire Prevention Specialist	3, 4
Fiscal and Management Analyst.....	5
Fiscal Debt Management Analyst.....	5
Fiscal Services Analyst.....	3, 5
Fleet Inventory Control Specialist	5
Fleet Manager	5
Fleet Supervisor	5
Homeless Solutions Manager	1, 2, 6, 7
Housing Manager.....	1, 2, 6, 7
Human Resources Manager	5, 7
Information Technology Manager	6
Information Technology Project Manager.....	6
<i>Land Surveyor Series</i>	
Associate Land Surveyor	3, 4
Senior Land Surveyor	4, 5
<i>Landscape Architect Series</i>	

Principal Landscape Architect 1, 2

Senior Landscape Inspector 3, 4

Landscape Architect..... 3, 4

Landscape Planner (all levels) 3, 4

Law Office Manager 6

Librarian Series

Principal Librarian 6, 7

Senior Librarian 6, 7

Librarian III (excluding hourly)..... 6

Library Digital Services Manager..... 6

Management Analyst Series

Principal Management Analyst (when assigned to Housing & Public Works) 3, 5, 7

Principal Management Analyst (all assignments unless otherwise noted) 3, 5

Senior Management Analyst (all assignments unless otherwise noted) 5, 7

Senior Management Analyst (when assigned to Finance and Parks & Recreation)..... 5

Management Analyst (all levels, assigned to Finance, Fire, Development Services, & Police) 5

Management Analyst (all levels, all assignments unless otherwise noted; excluding hourly)..... 6

Open Space Inspector Series

Senior Open Space Inspector 3, 5

Open Space Inspector 3, 5

Open Space Manager 3, 5

Park Ranger Program Manager 3, 5

Park Ranger Series

Senior Park Ranger 3

Park Ranger (excluding hourly) 3

Park Ranger Supervisor 3

Parks and Recreation Administrator Full Disclosure

Parks Manager 3, 4, 5

Plan Check Engineer Series

Senior Plan Check Engineer 3, 4

Assistant Plan Check Engineer 1, 2

Associate Plan Check Engineer 1, 2

Plan Check Supervisor 1, 2

Planner Series

Principal Planner 1, 2

Senior Planner 1, 2

Assistant Planner 3, 4

Associate Planner 3, 4

Planning Manager 1, 2

Police Administrative Services Administrator Full Disclosure

Police Captain Full Disclosure

Police Facility and Supply Coordinator 6

Police Technology Manager 3, 6

Policy Aide Full Disclosure

Principal Accountant 5

Principal Recreation Manager 6

Principal Traffic Engineer 3, 4, 5

Procurement Services Analyst Full Disclosure

Procurement Specialist Series

Senior Procurement Specialist Full Disclosure

Procurement Specialist 5

Project Coordinator Series

Principal Project Coordinator 1, 2, 7

Senior Project Coordinator 1, 2, 7

Project Coordinator (all levels) 2, 7

Public Works Inspector Series

Senior Public Works Inspector 3, 4, 5

Public Works Inspector (all levels) 3, 4, 5

Public Works Manager 1, 2, 5

Public Works Superintendent 1, 2, 5

Public Works Supervisor 1, 2, 5

Purchasing Agent Full Disclosure

Real Property Manager	Full Disclosure
Revenue Manager	Full Disclosure
<i>Risk Management Specialist Series</i>	
Senior Risk Management Specialist	1, 2
Risk Management Specialist.....	1, 2
Risk Manager	1, 2
Senior Electronics Technician	5
Senior Graphic Designer.....	5
Senior Land Surveyor	4, 5
Senior Public Works Inspector	3, 4, 5
Senior Risk Management Specialist	1, 2
Smart Technology Officer	3, 6
Special Projects Manager.....	Full Disclosure
Stormwater Compliance Inspector II.....	3
Stormwater Environmental Specialist (all levels).....	3
Stormwater Program Manager	3, 4, 5
Supervising Public Safety Analyst.....	3, 6
Traffic Signal & Lighting Supervisor.....	3, 4, 5
Transportation Engineer (with Cert. and without Cert.).....	3, 4, 5
Veterinarian (Permitted, all levels, except hourly).....	6
Boards and Commissions Member:	
Board of Appeals and Advisors Member.....	2, 5
Board of Ethics Member.....	1, 2
Civil Service Commission Member.....	3
Charter Review Commission Member.....	1, 2, 5
Redistricting Commission Member	1, 2, 5
Mobilehome Rent Review Commission Member.....	1, 2
Privacy Protection and Technology Advisory Commission Member	5
Consultants/Newly Created Positions*	Full Disclosure
Hearing Officers.....	Full Disclosure

*Consultants and individuals in newly created positions shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation: The City may determine, in writing, that a particular consultant or individual in a newly created position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure

requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The determination for consultants shall be included in the contract by which the consultant is hired by the City. The determination for newly created positions shall be documented on an FPPC Form 804. The City's determinations are public record.