

RESOLUTION NO. 2023-202

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHULA VISTA AMENDING THE CLASSIFICATION PLAN AND COMPENSATION SCHEDULE TO (1) REFLECT THE ADDITION AND DELETION OF POSITION TITLES AND (2) SALARY ADJUSTMENTS FOR CERTAIN CLASSIFICATIONS AND AMENDING THE AUTHORIZED POSITION COUNT IN VARIOUS DEPARTMENTS

WHEREAS, Civil Service Rule 1.02.A., which applies to the City’s classified positions, provides for necessary reviews and changes so that the City’s Classification Plan is kept current, and that changes in existing classes, the establishment of new classes, and the abolition of classes are properly reflected in the Classification Plan; and

WHEREAS, in an effort to address the needs of various departments and the City's workforce, the Human Resources Department, in conjunction with the affected departments, is proposing the addition and deletion of position titles and salary adjustments for certain positions which necessitate amendments to the City’s Compensation Schedule, Classification Plan and departmental position counts; and

WHEREAS, a summary of updated classifications and the E-Step salaries are as follows:

Position Title	Employee Group	E Step Salary
Animal Care Facility Administrator	Senior Management	\$5,801.97 bi-weekly
Payroll Supervisor	Mid-Management Confidential	\$3,900.46 bi-weekly

WHEREAS, effective January 1, 2024, the general statewide minimum wage will increase by .50 cents, bringing the hourly rate from \$15.50 to \$16.00; and

WHEREAS, to ensure compliance with the State's minimum wage law, staff is proposing an A step salary of \$16.00 per hour (with the appropriate 5% spread for each step until E step is reached) for the Clerical Aide, COVID Site Assistant Library Aide, Intern – Undergraduate, Police Support Services Aide, Recreation Aide and Seasonal Assistant classifications, whose A step salary is currently \$15.50 per hour; and

WHEREAS, additionally, staff is recommending salary adjustments for certain classifications whose salaries are internally aligned to those impacted by minimum wage and are below the local labor market; and

WHEREAS, the proposed salaries for these unclassified, hourly classifications are noted below:

Position Title	Employee Group	E Step Salary
Animal Care Aide	Unclassified, Hourly	\$20.11 per hour
Clerical Aide	Unclassified, Hourly	\$19.45 per hour
COVID Site Assistant	Unclassified, Hourly	\$19.45 per hour

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Position Title	Employee Group	E Step Salary
Intern, Graduate	Unclassified, Hourly	\$21.39 per hour
Intern, Undergraduate	Unclassified, Hourly	\$19.45 per hour
Library Aide	Unclassified, Hourly	\$19.45 per hour
Lifeguard I	Unclassified, Hourly	\$20.36 per hour
Lifeguard II	Unclassified, Hourly	\$22.40 per hour
Park Ranger	Unclassified, Hourly	\$20.11 per hour
Police Support Services Aide	Unclassified, Hourly	\$19.45 per hour
Recreation Aide	Unclassified, Hourly	\$19.45 per hour
Recreation Leader	Unclassified, Hourly	\$22.37 per hour
Recreation Specialist	Unclassified, Hourly	\$26.84 per hour
Seasonal Assistant	Unclassified, Hourly	\$19.45 per hour
Senior Lifeguard	Unclassified, Hourly	\$24.64 per hour
Tiny Tot Aide	Unclassified, Hourly	\$22.37 per hour
Tiny Tot Specialist	Unclassified, Hourly	\$26.84 per hour

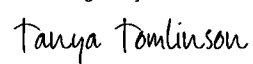
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Chula Vista, that it approves amendments to the Compensation Schedule and Classification Plan to reflect the changes described above.

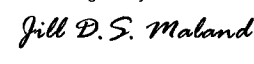
BE IT FURTHER RESOLVED by the City Council of the City of Chula Vista, that it approves the following changes to the Fiscal Year 2023-24 authorized departmental position counts:

Department	Position Title	FTE
General Fund		
Police	Senior Office Specialist	-1.00
	Senior Fiscal Office Specialist	1.00
General Fund Total		0.00
Measure A		
Fire	Firefighter/Paramedic	6.00
Measure A Total		6.00

Presented by


Approved as to form by

DocuSigned by:

 DAC5AD00D5B741E
 Tanya Tomlinson
 Acting Director of Human Resources/Risk
 Management

DocuSigned by:

 FFB949DC9B5747E
 Jill D.S. Maland
 Lounsbery Ferguson Altona & Peak
 Acting City Attorney

PASSED, APPROVED, and ADOPTED by the City Council of the City of Chula Vista, California, this 12th day of December 2023 by the following vote:

AYES: Councilmembers: Cardenas, Chavez, Gonzalez, Preciado, and McCann
 NAYS: Councilmembers: None
 ABSENT: Councilmembers: None

DocuSigned by:

 7804EC23B90B473...
 John McCann, Mayor

ATTEST:

DocuSigned by:

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 Kerry K. Bigelow, MMC, City Clerk

STATE OF CALIFORNIA)
 COUNTY OF SAN DIEGO)
 CITY OF CHULA VISTA)

I, Kerry K. Bigelow, City Clerk of Chula Vista, California, do hereby certify that the foregoing Resolution No. 2023-202 was duly passed, approved, and adopted by the City Council at a regular meeting of the Chula Vista City Council held on the 12th day of December 2023.

Executed this 12th day of December 2023.

DocuSigned by:

 3074D104EAF342E...
 Kerry K. Bigelow, MMC, City Clerk