

RESOLUTION NO. 2022-271

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CHULA VISTA MODIFYING THE APPENDIX TO THE LOCAL
CONFLICT OF INTEREST CODE TO AMEND THE LIST OF
DESIGNATED FILERS, AND ASSOCIATED DISCLOSURE
CATEGORIES

WHEREAS, the Political Reform Act (California Government Code sections 87100 through 91014), requires certain officials and candidates to file Statements of Economic Interests (Form 700) and requires local government agencies to adopt and promulgate conflict of interest codes; and

WHEREAS, the City Council adopted Ordinance No. 2807, adopting by reference the standardized conflict of interest code contained in Title 2 of the California Code of Regulations, section 18730, and any amendments thereto that are adopted by the Fair Political Practices Commission; and

WHEREAS, the ordinance requires that the City Council set forth by resolution the officials and designated employees who are required to file statements of economic interests and the disclosure categories under which each such official and designated employee shall file; and

WHEREAS, the Political Reform Act requires every local agency to review its Conflict of Interest Code periodically to determine if amendments are necessary; and

WHEREAS, the City Attorney and the City Clerk have reviewed the Code and its appendix, consulted with Department Directors, and determined that amendments to the appendix of the Code are necessary; and

WHEREAS, the City Council desires that all City employees who are required to file Form 700 under the City's Conflict of Interest Code be designated as Local Agency Officials, as defined in Government Code §53234(c)(2), thereby requiring them to participate in the ethics training mandated by AB 1234; and

WHEREAS, the list of officials, candidates, and designated employees ("designated filers") of the City of Chula Vista who are required to file periodic statements of economic interests, and the disclosure categories under which each such official, candidate, or designated employee is required to file, was presented to the City Council and is attached hereto as Exhibit 1 and made a part of this resolution.


NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Chula Vista, that it hereby modifies the appendix to the local Conflict of Interest Code to amend the list of designated filers and associated disclosure categories, in the form presented and as reflected in Exhibit 1 to this resolution, with such minor modifications as may be required or approved by the City Attorney, a copy of which shall be kept on file in the Office of the City Clerk.

Resolution 2022-271

Page No. 2

Presented by

Approved as to form by


DocuSigned by:

 3074D104EAF342E...
 Kerry K. Bigelow, MMC
 City Clerk

DocuSigned by:

 CF40650850444BF...
 Glen R. Googins
 City Attorney

PASSED, APPROVED, and ADOPTED by the City Council of the City of Chula Vista, California, this 6th day of December 2022 by the following vote:

AYES: Councilmembers: Cardenas, Galvez, McCann, and Casillas Salas
 NAYS: Councilmembers: None
 ABSENT: Councilmembers: None

DocuSigned by:

 062BFD7C0386456...
 Mary Casillas Salas, Mayor

ATTEST:


DocuSigned by:

 3074D104EAF342E...
 Kerry K. Bigelow, MMC, City Clerk

STATE OF CALIFORNIA)
 COUNTY OF SAN DIEGO)
 CITY OF CHULA VISTA)

I, Kerry K. Bigelow, City Clerk of Chula Vista, California, do hereby certify that the foregoing Resolution No. 2022-271 was duly passed, approved, and adopted by the City Council at a regular meeting of the Chula Vista City Council held on the 6th day of December 2022.

Executed this 6th day of December 2022.

DocuSigned by:

 3074D104EAF342E...
 Kerry K. Bigelow, MMC, City Clerk

**OFFICIALS REQUIRED TO FILE PURSUANT TO
GOVERNMENT CODE §§ 87200, et seq.**

The following officials shall file periodic statements disclosing certain economic interests (commonly referred to as “700 Forms”) with the Fair Political Practices Commission, as required by California Government Code §§87200 – 87210:

- Mayor
- City Councilmember
- City Manager
- City Attorney
- Director of Finance/City Treasurer
- Planning Commission Member
- Candidate for Elective Office

In addition, each official falling within any of the above-listed categories, except “Candidates for Elective Office,” is required to comply with the ethics training requirements of California Government Code §§53234, et seq.

**DESIGNATED EMPLOYEES REQUIRED TO FILE UNDER THE CITY OF CHULA
VISTA CONFLICT OF INTEREST CODE**

Each City employee whose position title is listed below shall file a 700 Form under the designated disclosure category (as set forth in Chula Vista Municipal Code §2.02.030) and is required to comply with the ethics training requirements of California Government Code §§53234, et seq.

Where “Full Disclosure” is indicated, it implies that the disclosure categories are 1, 2, 5, and 7.

<u>Position Title</u>	<u>Disclosure Category</u>
Administrative Services Manager.....	1, 2, 5
Animal Care Facility Manager.....	1, 3, 6,7
Assistant Chief of Police.....	Full Disclosure
<i>Assistant City Attorney Series</i>	
Senior Assistant City Attorney	Full Disclosure
Assistant City Attorney.....	Full Disclosure
Assistant City Clerk	1, 2, 6
Assistant City Manager.....	Full Disclosure
Assistant Director of Development Services	1, 2, 6, 7

Position Title	Disclosure Category
Assistant Director of Engineering.....	1, 2, 5
Assistant Director of Finance.....	Full Disclosure
Assistant Director of Human Resources	1, 3, 5
Assistant Director of Public Works	1, 2, 5
Assistant Director of Recreation.....	1, 2, 6, 7
Benefits Manager.....	5
Budget & Analysis Manager.....	Full Disclosure
Building Inspection Manager.....	3
<i>Building Inspector Series</i>	
Senior Building Inspector	3, 4
Building Inspector (all levels).....	3
Building Official/Code Enforcement Manager.....	1, 2
Building Project Manager	3, 4, 5
Building Services Manager.....	1, 2, 5
Building Services Supervisor.....	6
Chief of Police	Full Disclosure
Chief of Staff.....	Full Disclosure
Chief Sustainability Officer	1, 2, 6, 7
City Attorney Investigator	Full Disclosure
City Clerk.....	1, 2, 6
City Clerk Analyst (excluding hourly)	6
City Librarian.....	2, 6, 7
<i>Civil Engineer Series</i>	
Principal Civil Engineer.....	3, 4, 5
Senior Civil Engineer.....	3, 4, 5
Associate Civil Engineer.....	3
<i>Code Enforcement Series</i>	
Senior Code Enforcement Officer	3, 4
Code Enforcement Officer (all levels).....	3
Collections Supervisor.....	3
Communication/Special Events Coordinator.....	5, 7

Community Engagement Specialist.....5, 6

Constituent Services Manager Full Disclosure

Construction & Repair Supervisor.....6

Council Assistant Series

 Senior Council Assistant..... Full Disclosure

 Council Assistant Full Disclosure

Deputy City Attorney (all levels)..... Full Disclosure

Deputy City Manager..... Full Disclosure

Deputy Fire Chief 1, 2, 6

Development Automation Specialist 3, 4, 5

Development Project Manager 1, 2, 6, 7

Development Services Counter Manager 3, 4

Director of Animal Services 1, 3, 6, 7

Director of Development Services..... 1, 2, 6, 7

Director of Community Services Full Disclosure

Director of Economic Development 1, 2, 6, 7

Director of Engineering/City Engineer..... 1, 2, 6, 7

Director of Housing & Homeless Services..... Full Disclosure

Director of Human Resources/Risk Management 1, 3, 5

Director of Information Technology Services 6

Director of Public Works 1, 2, 5

Economic Development Specialist Series

 Principal Economic Development Specialist..... 1, 2, 7

 Senior Economic Development Specialist..... 1, 2, 7

Emergency Services Manager..... 5

Engineer Series

 Associate Engineer..... 3, 4

 Assistant Engineer 3, 4

Fire Inventory Specialist 6

Environmental Services Manager 3, 6, 7

Environmental Sustainability Manager..... 3, 6, 7

Facilities Financing Manager..... 1, 2, 6, 7

Facilities Manager.....5

Finance Manager (including with CPA)..... Full Disclosure

Fire Battalion Chief (all designations).....6

Fire Captain (C only; excluding when assigned to the academy).....6

Fire Chief 1, 2, 6

Fire Division Chief 1, 2, 6

Fire Inspector/Investigator Series

 Senior Fire Inspector/Investigator.....3, 4

 Fire Inspector/Investigator (all levels)3, 4

Fire Prevention Engineer/Investigator3, 4

Fire Prevention Aide3

Fire Prevention Specialist3, 4

Fiscal and Management Analyst.....5

Fiscal Debt Management Analyst5

Fleet Inventory Control Specialist5

Fleet Manager5

Fleet Supervisor5

Homeless Solutions Manager 1, 2, 6, 7

Housing Manager..... 1, 2, 6, 7

Human Resources Manager5, 7

Information Technology Manager6

Information Technology Project Manager.....6

Land Surveyor Series

 Associate Land Surveyor3, 4

 Senior Land Surveyor4, 5

Landscape Architect Series

 Principal Landscape Architect1, 2

 Senior Landscape Inspector3, 4

 Landscape Architect.....3, 4

Landscape Planner (all levels)3, 4

Law Office Manager6

Librarian Series

Principal Librarian6, 7

Senior Librarian6, 7

Librarian III (excluding hourly).....6

Library Digital Services Manager.....6

Management Analyst Series

Principal Management Analyst (when assigned to Housing & Public Works)3, 5, 7

Principal Management Analyst (all assignments unless otherwise noted)3, 5

Senior Management Analyst.....5, 7

Senior Management Analyst (when assigned to Finance and Parks & Recreation).....5

Management Analyst (all levels, assigned to Finance, Fire, Development Services, & Police)5

Management Analyst (all levels, all assignments unless otherwise noted)6

Marketing and Communications Manager.....3, 5

Open Space Inspector Series

Senior Open Space Inspector3, 5

Open Space Inspector3, 5

Open Space Manager3, 5

Park Ranger Program Manager3, 5

Park Ranger Series

Senior Park Ranger3

Park Ranger (excluding hourly)3

Park Ranger Supervisor3

Parks and Recreation Administrator Full Disclosure

Parks Manager3, 4, 5

Plan Check Engineer Series

Senior Plan Check Engineer3, 4

Assistant Plan Check Engineer1, 2

Associate Plan Check Engineer1, 2

Plan Check Supervisor1, 2

Planner Series

Principal Planner1, 2

Senior Planner	1, 2
Assistant Planner.....	3, 4
Associate Planner.....	3, 4
Planning Manager	1, 2
Police Administrative Services Administrator.....	Full Disclosure
Police Captain	Full Disclosure
Police Facility and Supply Coordinator	6
Police Technology Manager	3, 6
Policy Aide.....	Full Disclosure
Principal Accountant.....	5
Principal Recreation Manager.....	6
Principal Traffic Engineer.....	3, 4, 5
Procurement Services Analyst	Full Disclosure
<i>Procurement Specialist Series</i>	
Senior Procurement Specialist	Full Disclosure
Procurement Specialist.....	5
<i>Project Coordinator Series</i>	
Principal Project Coordinator	1, 2, 7
Senior Project Coordinator	1, 2, 7
Project Coordinator (all levels).....	2, 7
<i>Public Works Inspector Series</i>	
Senior Public Works Inspector	3, 4, 5
Public Works Inspector (all levels).....	3, 4, 5
Public Works Manager	1, 2, 5
Public Works Superintendent	1, 2, 5
Public Works Supervisor	1, 2, 5
Purchasing Agent	Full Disclosure
Revenue Manager	Full Disclosure
<i>Risk Management Specialist Series</i>	
Senior Risk Management Specialist	1, 2
Risk Management Specialist.....	1, 2
Risk Manager	1, 2

Senior Electronics Technician5

Senior Graphic Designer.....5

Senior Land Surveyor4, 5

Senior Public Works Inspector3, 4, 5

Senior Risk Management Specialist1, 2

Smart Technology Officer3, 6

Special Events Manager..... Full Disclosure

Stormwater Compliance Inspector II.....3

Stormwater Environmental Specialist (all levels).....3

Stormwater Program Manager.....3, 4, 5

Supervising Public Safety Analyst.....3, 6

Traffic Signal & Lighting Supervisor3, 4, 5

Transportation Engineer (with Cert. and without Cert.).....3, 4, 5

Veterinarian (Permitted, all levels, except hourly).....6

Boards and Commissions Member:

 Board of Appeals and Advisors Member.....2, 5

 Board of Ethics Member.....1, 2

 Civil Service Commission Member.....3

 Charter Review Commission Member.....1, 2, 5

 Redistricting Commission Member1, 2, 5

 Growth Management Oversight Commission Member.....2, 4

 Historic Preservation Commission Member.....1, 2

 Mobilehome Rent Review Commission Member.....1, 2

Consultants/Newly Created Positions*..... Full Disclosure

Hearing Officers..... Full Disclosure

*Consultants and individuals in newly created positions shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation: The City may determine, in writing, that a particular consultant or individual in a newly created position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s or new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The determination for consultants shall be included in the contract by which the consultant is hired by the City. The determination for newly created positions shall be documented on an FPPC Form 804. The City’s determinations are public record.