

ORDINANCE NO. 2480

AN ORDINANCE OF THE CITY OF CHULA VISTA AMENDING CHULA VISTA MUNICIPAL CODE SECTION 2.05.010 AND ADDING CHAPTER 2.07 TO CREATE THE DEPARTMENT OF MANAGEMENT AND INFORMATION SERVICES AND ITS DIRECTOR

The City Council of the City of Chula Vista does ordain as follows:

SECTION I. Section 2.05.010 of the Chula Vista Municipal Code is amended to read:

Sec. 2.05.010      Unclassified positions established.

In addition to those unclassified positions specifically delineated in Section 500 of the Charter of the City, there are established the unclassified positions entitled deputy city manager, assistant to the city manager, deputy city clerk, assistant director of finance, assistant director of personnel, city engineer, director of management and information services, redevelopment coordinator, housing coordinator, transit coordinator, assistant director of community development, deputy director of public works/city engineer, public information coordinator, traffic engineer, deputy director of public works/operations, budget manager, revenue manager, assistant director of management and information services, and assistant library director.

SECTION II. A new Chapter 2.07 is hereby added to the Chula Vista Municipal Code to read as follows:

CHAPTER 2.07      MANAGEMENT AND INFORMATION SERVICES DEPARTMENT.

Sec. 2.07.010      Established-Purpose.

There is hereby established, pursuant to Charter Section 501, a Management and Information Services Department, which shall have responsibility for the provision of administrative and technological services, including citywide data processing, word processing, telecommunication, and policy analysis and program evaluation activities, designed to improve the efficiency and effectiveness of city operations.

Sec. 2.07.020      Duties and Responsibilities.

The Management and Information Services Department shall be under the supervision of the Director of Management and Information Services, which office shall be the department head in the Unclassified City Service pursuant to Charter Section 501. The Director of Management and

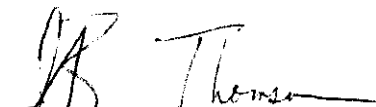
Information Service shall be appointed by and shall report to, the City Manager and shall have the following duties and responsibilities:


- A. Appointing employees to all positions provided by the City Council in the department's budget pursuant to Charter Section 507 and subject to the City Manager approval.
- B. Training, supervising and evaluating the work of principal subordinates.
- C. Coordinating and directing citywide information system services, including data processing and word processing services.
- D. Managing the City's telephone system and other telecommunication systems.
- E. Reviewing and prioritizing automation proposals throughout the City.
- F. Assisting other city departments in developing new automation systems to improve the overall efficiency and effectiveness of city operations.
- G. Contracting with other jurisdictions and other non-city agencies, as appropriate, to provide data processing services and managing said contracts.

SECTION III. This ordinance shall take effect and be in full force on the thirtieth day from and after its adoption.

Presented by

Approved as to form by

  
\_\_\_\_\_  
Jim Thomson  
Deputy City Manager

  
\_\_\_\_\_  
D. Richard Rudolf  
City Attorney

PASSED, APPROVED and ADOPTED by the City Council of the City of Chula Vista, California, this 22nd day of October, 1991, by the following vote:

AYES: Councilmembers: Grasser Horton, Malcolm, Moore, Nader, Rindone  
NOES: Councilmembers: None  
ABSENT: Councilmembers: None  
ABSTAIN: Councilmembers: None

  
\_\_\_\_\_  
Tim Nader, Mayor

ATTEST:

  
\_\_\_\_\_  
Beverly A. Authelet, City Clerk

STATE OF CALIFORNIA )  
COUNTY OF SAN DIEGO ) ss.  
CITY OF CHULA VISTA )

I, Beverly A. Authelet, City Clerk of the City of Chula Vista, California, do hereby certify that the foregoing Ordinance No. 2480 had its first reading on October 8, 1991, and its second reading and adoption at a regular meeting of said City Council held on the 22nd day of October, 1991.

Executed this 22nd day of October, 1991.

  
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Beverly A. Authelet, City Clerk