

ORDINANCE NO. 1821

AN ORDINANCE OF THE CITY OF CHULA VISTA AMENDING SECTION 2.56.220 OF THE CHULA VISTA MUNICIPAL CODE RELATING TO DISPOSITION PROCEDURES FOR USED, DAMAGED OR UNNEEDED LIBRARY MATERIALS

The City Council of the City of Chula Vista does hereby ordain as follows:

Municipal SECTION I: That Section 2.56.220 of the Chula Vista Code be, and the same is hereby amended to read as follows:

Sec. 2.56.220 Supplies, Materials and Equipment No Longer Used-Disposition Procedure.

A. General Procedures.

All using departments shall submit to the Purchasing Agent at such times and in such form as he shall prescribe, reports showing stocks of all supplies, materials and equipment which are no longer used or which have become obsolete, worn out or scrapped. The Purchasing Agent may transfer such stock to another or other departments, which have need for and can use it. The Purchasing Agent, with the approval of the Administrative Officer, shall also have the power to sell all supplies, materials and equipment which have been unsuitable for public use, or to exchange for, or trade in the same on new supplies, materials and equipment. Any such sale, exchange or trade-in shall be made to the highest responsible bidder, in accordance with the applicable procedures established in Sections 2.56.070 through 2.56.160 or Section 2.56.170 hereof; provided, further, that the Purchasing Agent may transfer such supplies, materials and equipment when the estimated amount involved is less than five hundred dollars to approved civic or social organizations within the city with the approval of the City Council, upon the recommendation of the Administrative Officer in those cases where it is deemed by the City Council that such a disposition of property would best serve public interests. In the case of scrap or survey items having no estimated or appraised value and which have not been desired by any civic or social organization, the Purchasing Agent may dispose of such items in any manner he deems appropriate, keeping full records of such disposition. It is further provided that such surplus personalty which comes within the provisions of Sections 2.56.070 through 2.56.160 or Section 2.56.170 may be disposed of by the Purchasing Agent by negotiation after bidding requirements have been followed and such surplus material has not been sold.

B. Special Procedures for Disposition of Library Materials.

The City Librarian shall submit to the Purchasing Agent in such form as he shall prescribe, reports showing used, damaged or unneeded Library materials and indicating disposition thereof. The Librarian

may, at his discretion, donate such materials to the Friends of the Chula Vista Public Library for such book sales as they may desire, or he may offer such materials to any bona fide charitable or non-profit institutional organizations serving primarily the interests of the City of Chula Vista. If at any time, the Librarian chooses to dispose of such materials other than as provided herein, he shall follow the general procedures set forth hereinabove.

SECTION II: This ordinance shall take effect and be in full force on the thirty-first day from and after its adoption.

Presented by

Approved as to Form by

Bradley A. Simon  
Bradley A. Simon, City Librarian

George D. Lindberg  
George D. Lindberg, City Attorney

FIRST READ at a regular meeting of the CITY COUNCIL of the CITY OF CHULA VISTA, CALIFORNIA, held July 18, 1978, and finally PASSED AND ADOPTED at a regular meeting thereof held July 25, 1978, by the following vote, to-wit:

AYES: Councilmen Cox, Egdahl, Hyde, Gillow  
NAYES: Councilmen None  
ABSENT: Councilmen Scott

Will E. Hyde  
Mayor of the City of Chula Vista

ATTEST Jane A. Friedrichs  
Deputy City Clerk

STATE OF CALIFORNIA)  
COUNTY OF SAN DIEGO) ss.  
CITY OF CHULA VISTA)

I, \_\_\_\_\_, City Clerk of the City of Chula Vista, California, DO HEREBY CERTIFY that the above is a full, true and correct copy of Ordinance No. \_\_\_\_\_, and that the same has not been amended or repealed. DATED \_\_\_\_\_.

\_\_\_\_\_  
City Clerk